` **MAIDS MORETON PARISH COUNCIL**

 Clerk to the Council – Adele Boughton-Clerk

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**Minutes May 3rd at 7.30pm**

**Present** -

**In attendence**

Adele Boughton (Clerk)

Graham Maw (Chair)

Pat Hardcastle (Vice Chair)

Carolyn Cumming

Clare Hodgson

Kenneth McClintock

John Ingle

 **Apologies:** Asura Mohandas

 Attendees: Warren Whyte and four members of the public

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|  |  | **Actions** |
| 01/23 | **Nomination and acceptance of Chair**-Cllr Patrick Hardcastle nominated Cllr Graham Maw and seconded by Cllr Carolyn Cumming. | MMPC |
| 02/23 | **Nomination and acceptance of Vice Chair****-**CllrCarolyn Cumming nominated Cllr Patrick Hardcastle seconded by Cllr Graham Maw. | MMPC |
| 03/23 | **Public Open Forum 1**: Members of the public are invited to bring matters to the attention of the council. Please note that only items on this agenda can be discussed and agreed at this meeting. **-None.** | Public |
| 04/23 | **Members’ Interests**: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Maids Moreton Parish Council Code of Conduct for Members and by the Localism Act 2011. -**None.** | MMPC |
| 05/23 | **Approval of minutes**: To agree the minutes from the Parish Council Meeting held on the 5th April 2023**-All Agreed.** | MMPC |
| 06/23 | **Correspondence****-**Graham met with Richard Green, lots of ash growing, needs to be removed. Quote of £100.00, all agreed once formally quoted.-Scout hut improvement-Lottery Community Fund, amount of £8,563.34 from quotes subject to them not increasing since March.-All agreed to apply for the grant.-Half Marathon 14th May in Scout Hut noted. | MMPC |
| 07/23 | **Finance*** 1. **Schedule of Payments –** to acknowledge and agree to pay the invoices listed on the Schedule of Payments.- **All Agreed.**
	2. **To agree the AGAR 2022-2023 including Accounting Statements for 2022/23, Governance Statement and note the internal auditor as John Marshall.-** All Agreed. Buildings and land need to be re evaluated, to be done at least once every council lifetime.
	3. **To agree exact reserve amounts for 2023/2024 amounts for Neighbourhood Plan (£5271 was in 2022/23)-**Set aside at the next meeting**, Playpark/Playing fields was agreed at £7000.00 in the Oct meeting and emergency fund needs to be decided upon-£1000 a year -**All agreed**. To agree the amount for future elections will stay at £5000 and to agree that reserves need to be added as a future line in the budget when agreed for 2024/2025. -**Agreed £5000.00 for elections**. To note the financial report.** All agreed to set aside amounts for 23/24 at the Nov/Dec budget meeting.
	4. **To agree payments that are normally paid by direct debit and standing order to continue to be paid by direct debit and standing order for the year 2023/2024.** All Agreed.
 | MMPC and Adele |
| 08/23 | **Maids Moreton Play Area**-Beginning on 13th June, weather permitting completion on 7th July, soft open day.-Official open day 4th August. Pat will contact Greg Smith.-Possible delay due to a loose bonded surface and more susceptible to the weather.**-**Observer will do an article and picture. | MMPC |
| 09/23 | **Planning**-Neighbourhood plan- Waiting for consultation to close on 11th May. | MMPC |
| 10/23 | **Scots Lane**-Discharge of conditions mentioned for Sept. | MMPC |
| 11/23 | **Charging points and BC View**-Mentioned and dismissed for now. | MMPC |
| 12/23 | **Coronation**-Would be grateful for further bunting.-5pm on Sunday setting up in the village hall.-Coronation Trail.-BBQ.-Bottled Tombola-Donations to go to Clare’s house.-Guess the weight of the cake.-Design a crown for the children.-Five-piece band will be playing.-Pub will be open.-Street will be closed.-History of Maids Moreton books will be sold by an individual and donate proceeds to the village hall. All agreed. | MMPC |
| 13/23 | **Councillors open forum**-Elmers Charity-A mobility scooter was available, consultation found people who have lived in the village since 1967 and they benefitted from it.-Pruning of the trees need to be done, Graham to ask Richard Green for a quote.-Scouts have had approval to set up a squirrel’s section for four-six year olds. They will start in Sept. | MMPC |
| 14/23 | **Public Open Forum**-Nothing. | Public |
| 15/23 | **Date of next meeting : Annual Public meeting is May 24th  and the next Parish Council Meeting is June 7th 2023** | MMPC |

**Meeting ended:** 20.20

Chair’s Signature Date

**Payments agreed at meeting:**

**Schedule of payments and bank balances-May 23**

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| Date | Invoice Details | Amount inc VAT | Signature | Signature |
| 29/03/2023 | Urban Vision Enterprise | £8340.00 |  |  |
| 03/04/2023 | BMKALC-Grants Course | £45.00 |  |  |
| 17/04/2023 | Graham Maw-Fire Extinguishers for the Scout Hut | £20.00 |  |  |
| 01/04/2023 | Community Impact Bucks | £65.00 |  |  |
| 31/03/2023 | TEEC Online | £28.80 |  |  |
| 05/04/23 | BMKALC -Subscriptions inc NALC | £144.67 |  |  |
| 31/03/2023 | Philips Printing | £142.11 |  |  |
| 31/03/2023 | Norths Bucks Planning Consortium | £20.00 |  |  |
| 14/04/23 | Graham Maw-Paper | £9.50 |  |  |
| 19/04/23 | Greenhouse | £1400.00 (two grass cuttings and sowing of seeds) |  |  |
| 25/04/23 | WJ Marshall- Internal Audit | £165.00 |  |  |

Clerk Renumeration and expenses

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| A Boughton | Working from Home Allowance | £26.00 |  |  |
| A Boughton | Renumeration | £792.60 |  |  |
|  | Total  | 818.60 |  |  |
| A Boughton  | Bucks TENS Licence | £21.00 |  |  |
| A Boughton | Printer and ink | £79.97 |  |  |
|  | Total | £100.97 |  |  |
|  | Full Total | £919.57 |  |  |
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Paid/Agreed to be paid with Authorisation mid month

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Account balances

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| Treasurers account | £7,819.34 on 30th March 2023 |  |  |  |
| Business Account | £17,737.72 9th March 2023 |  |  |  |
| Precept | Total for 2023/2024 received  | 17,468.62 |  |  |

2023/2024 Direct Debit Payments

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| Octopus Energy -Electric Playing Fields - MonthlyOpus Energy- Gas Cricket Pavillion- MonthlyOpus Energy -Gas Scout Hut- MonthlySSE-Street Lighting- MonthlyAnglian Water Playing Field- QuarterlyICO - AnnuallyHP Print-Direct Card Payment- Monthly |

*Excerpt from Financial Regulations May 2022: 4. Budgetary control and authority to spend 4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by: • the council for all items at £500 or above; • the Clerk, in conjunction with Chairman of Council, for any items below £500. Such authority is to be evidenced by a minute and/or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman.*